

"GLOBAL BALANCE FOUNDATION"

INTERNAL REGULATIONS

Article 1 : GUIDING PRINCIPLE OF THE INTERNAL REGULATIONS

The Internal Regulations are the guiding document, following the statutes, in terms of the association's organization. Modifications to this document are suggested by the Board and ratified by members at the General Meeting according to regular procedures.

Article 2 : ASSOCIATION STRUCTURE

The association is comprised of the Board as well as:

- Honorary members: those who have provided services for the association that are particularly appreciated by the Board. They are designated by the Board. They are exempt from membership fees. Granted an advisory role during General Meetings.
- Contributing members: individuals who have contributed an initiation fee of at least 200 Euros or its equal and an annual membership fee that is set each year. Also those who have regularly donated to the association, in which case they will be designated by the Board. Honorary title. Granted an advisory role during General Meetings.
- Active members: participate substantively in the activities and management of the association. Granted voting rights during General Meetings.
- Supporting members: open to all individuals contributing membership fees. Granted an advisory role during General Meetings.

All members are committed to respecting the Internal Regulations, the Global Balance Foundation Charter and the laws of a mission's host country.

Article 3 : THE BOARD

The Board guides the development of the association. To do so, it provides regular reports of its work and mission outcomes at each of the General Meetings.

The Board selects candidates to participate in each mission.

The board is elected for two years that are renewable. Only active members and members of the Board can vote to elect or re-elect the members of the Board. During reappointment, only members who have been active for a minimum of 5 consecutive years can stand for election to become a member of the Board.

Article 4 : MEMBERSHIP FEES

Each member will pay a fee according to the following model:

- Contributing members : 55eur
- Active members : 45eur
- Supporting members : 20eur

Fees are valid for a year of 12 months starting from the payment date, renewable.

Article 5 : MISSIONS/PROJECTS

Mission proposals are made by the Board, the sole entity authorized to validate or refuse a project.

Mission participation fees might vary, depending on the conditions of each project, and will be decided through a common accord between the Board and project organizers.

An internship or residency supervised by at least one instructor and concluding with the issuance of a formal training certificate may involve additional fees. These fees will be fixed by members of the Board depending on the needs of each project and the degree of the intern's involvement.

Only candidates whose applications have been approved by the Board can participate in missions. Any member can apply, though only active members can participate.

In regards to the observation, practice and/or teaching of acupuncture: only those candidates with a level of Balance Method training and experience deemed adequate for the project in question can be selected.

Each project will likely require its own method of operating and criteria for participation with the aim of ensuring efficacy before, during and after the mission. A backgrounder on the project will be made available to all candidates. This document may be updated progressively as the project develops.

Every mission or project is carried out with respect for the laws of the host country, and in a context of profound cultural respect, the only means of establishing genuine exchange and meaningful complementarity. Respect for individuals and tolerance for others' systems of belief or thought is fundamental to our approach.

Article 6 : INDEMNIFICATION

All members are volunteers.

Members of the Board are not remunerated for their representative roles but will be reimbursed for expenses incurred while carrying out their functions upon submission of receipts.

Article 7 : ORDINARY GENERAL MEETING

The Ordinary General Meeting will be convened in English through newsletter, social networks or discussion groups reserved for members.

Communication during the Ordinary General Meeting as well as all reports and meeting minutes will be in English.

Article 8 : SPECIAL GENERAL MEETING

The Special General Meeting will be convened in English through newsletter, social networks or discussion groups reserved for members.

Communication during the Special General Meeting as well as all reports and meeting minutes will be in English.

Article 9 : WITHDRAWAL - RESIGNATION – CANCELLATION OF MEMBERSHIP - ABSENCE

Refund of fees in cases of voluntary withdrawal: neither refund nor indemnity will be made in the case of a member's voluntary departure, for whatever reason.

Cancellation of membership : can only be decided by the Board or through a General Meeting and only after giving the member in question an opportunity to discuss the situation. All cancellations must be justified and the decision must be made collectively.

Cancellation of project commitments : all cancellation requests must be made by email to the Board with confirmation of receipt. Any deposits paid will not be refunded. All funding commitments for missions will need to be honored if the project cancellation deadline has passed.

Article 10 : COMMUNICATION – REPRESENTATIVENESS

The association communicates through different methods:

- INTERNAL COMMUNICATION: by email / sms / private social network
- COMMUNICATION WITH MEMBERSHIP: by personalized email or by newsletter or through a designated social network
- EXTERNAL COMMUNICATION:
 - Non-exhaustive list of the forms of external communication:
 - website
 - newsletter
 - Facebook

- Instagram
- online forums
- events

Article 11 : CONFIDENTIALITY

No internal mails or internal work documents issued by one of the administrators, members of the Board or project organizers may be published externally without permission.

Article 12 : COMMUNICATION – LOGO – BRANDING - SLOGAN

The association "Global Balance Foundation" specifies that all other legal entities that include its logo or name in communication materials must comply to these internal regulations.

SIGNATURE OF THE FOUNDING MEMBERS

MARCH 24th 2018, at Figeac

President
Mrs DELPHINE ARMAND

Secretary General
Mr PAUL WANG

Treasurer
Mrs LOPY LONG